

VOLUNTEER ROLE DESCRIPTION



Volunteer Role / Title
Volunteer Visitor Centre Assistant
Location
Montrose Basin Visitor Centre, Montrose
How many volunteers are needed?
Up to 10 would be ideal
How many hours per day/per week are you needed?
Ideally 3 hours per week
On which days are you needed?
At present, we have availability for 3 hour slots any day except Mondays & Fridays.
On what date do we want you to start?
This is flexible and depends on your availability
End Date (if applicable)
No fixed end date
Minimum commitment we require from you (eg 1 day per week for 6 months). If any.
Ideally you would be available throughout the busy summer period.
Objective(s) of your volunteer role
To provide support to the Scottish Wildlife Trust members of staff. Our volunteers help make the visitor centre welcoming and informative, providing visitors with an unforgettable wildlife experience.
Tasks
Montrose Basin is one of the Scottish Wildlife Trust's flagship reserves, famous for its huge numbers of overwintering geese and waders. Main duties will be; <ul style="list-style-type: none">• Welcoming visitors at the reception desk.• Engaging with visitors, answering questions, helping them use telescopes and binoculars, and pointing out wildlife from our windows.

Description of the personal attributes/skills/qualifications required
<ul style="list-style-type: none"> • An interest in wildlife • Good wildlife ID skills (or a willingness to improve wildlife ID) • Confident talking to people of all ages • Polite and friendly manner
Support/training?
Full induction, on the job training and support will be provided
Who is the contact person/line manager for enquiries?
Joanna Peaker, Visitor Centre Site Manager jpeaker@scottishwildlifetrust.org.uk
Closing date for applications
The recruitment process will be ongoing
When will interviews be held?
We will contact applicants and arrange to meet with a member of staff in the visitor centre.
Can Scottish Wildlife Trust provide expenses e.g. for travel or branded clothing?
We will provide branded clothing and a name badge. Some help with travel expenses may be available.
Will you want references for volunteers before appointing or PVG disclosure?
No
Other (Any age restriction, lifts available? Disabled access?)
The visitor centre is fully accessible.