Complete this form once your volunteer has completed **3 Wildlife Watch sessions** of service

|  |  |
| --- | --- |
| Volunteer Name  |  |
| Volunteer Role  | Wildlife Watch Leader |
| Date of first session  | Click or tap to enter a date. |
| Name of supervisor for session one |  |
| Name of supervisor for session two |  |
| Name of supervisor for session three |  |

Please mark **(X)** the appropriate fields when scoring employee

|  |  |  |  |
| --- | --- | --- | --- |
| **CHECKLIST CRITERIA** | **POOR** | **SATISFACTORY** | **EXCELLENT** |
| Overall performance  |[ ] [ ] [ ]
| Practical ability – skills and knowledge for the job  |[ ] [ ] [ ]
| Conduct and attitude – including enthusiasm, motivation and flexibility/ adaptability  |[ ] [ ] [ ]
| Working relationships with fellow volunteers, Volunteer Manager and External Contacts |[ ] [ ] [ ]
| Demonstrates a clear understanding of risk management |[ ] [ ] [ ]
| Ability to work towards deadlines |[ ] [ ] [ ]
| Ensures the health and safety of children at the Wildlife Watch session |[ ] [ ] [ ]

|  |  |
| --- | --- |
| Areas for Future Development  |  |
| Any Additional Support Required  |  |
| General Comments  |  |

Supervisor: Date:

PAW Officer: Date:

**PLEASE RETURN TO THE PEOPLE AND WILDLIFE OFFICER ONCE COMPLETE**