

Job Description



**Scottish
Wildlife
Trust**



RIVERWOODS

Title	Riverwoods Project Manager
Based	Harbourside House, Leith with flexibility to adopt a hybrid approach
Status	Fixed Term (12 months) 1 FTE (35 hours per week)
Dept/Region	Conservation
Line Manager	Director of Conservation

Our Mission

For over 50 years, the Scottish Wildlife Trust has worked with its members, partners and supporters in pursuit of its vision of healthy, resilient ecosystems across Scotland's land and seas. The Trust successfully champions the cause of wildlife through policy and campaigning work, demonstrates best practice through practical conservation and innovative partnerships, and inspires people to take positive action through its education and engagement activities. It also manages a network of around 120 wildlife reserves across Scotland and is a member of the UK-wide Wildlife Trusts movement.

The Riverwoods Initiative is an innovative partnership with a broad membership focused on ecosystem recovery. The Riverwoods Initiative is an ambitious concept. We will develop a holistic and targeted programme of activity to harness the multiple benefits of riparian woodland for biodiversity and people across Scotland. Success will bring transformational change to our landscapes and unlock innovative new methods of funding conservation projects. It will help prepare our rivers, and the communities and ecosystems that rely on them, for the twin challenges of climate change and biodiversity crisis. Engaging with communities and other key audiences across Scotland we will champion the benefits riparian woodland and facilitate the expansion and recovery of this important habitat.

Our Values

- We are pioneers
- We are always learning
- We act with integrity
- We are evidence-based
- We are impact focused
- We are collaborative

Overall Purpose of the Role

Our Riverwoods Project Manager will lead and coordinate delivery of the NLHF Funded Riverwoods: A Blueprint for Riparian Woodland Recovery Project - bringing about transformational change in how we value and manage those habitats that bring us healthy resilient river systems. The role will involve:

- General oversight and day-to-day management of the project
- Line management of project team composed of three full time and two part time colleagues.
- Liaison with Involve and other community engagement partners
- Lead the selection of the priority delivery areas
- Oversee the development of the small grants scheme

Main Objectives:

- Provide strategic direction and leadership to deliver the NLHF Funded Riverwoods: A Blueprint for Riparian Woodland Recovery Project.
- Ensure continued involvement from key expert stakeholders on our Advisory Board and Specialist Groups through regular communication and organising meetings. Ensure continued collaborative alignment with vision throughout partnership.
- Provide regular progress updates to Trust staff and Committees and co-ordinate the involvement of the relevant Trust teams in the Riverwoods Initiative.
- Actively engage with existing and developing river restoration projects to build the evidence base and identify physical examples of what can be achieved. Co-ordinate the sharing of research and learning amongst a wide network of interested parties.
- Co-ordinate monitoring and evaluation Riverwoods NLHF Project to demonstrate clear impact to funders, policy makers and internal stakeholders
- Lead on the development and delivery of skills-based training provision to communities.

Key Internal & External Contacts

Internally

- Director of Conservation
- Management Team
- Development Team
- Living Landscape Programme Manager
- Knowledge and Evidence Team

Externally

- Members of the Riverwoods Advisory Board and Specialist Group
- Scottish Environment Protection Agency (SEPA)
- Fisheries Management Scotland
- Funding bodies
- Research institutions

Qualifications, Experience (essential/desirable)

The successful candidate will ideally:

- Be educated to at least HND or degree level from an ecological discipline or with demonstrable ecological experience within a similar role / environment
- Have experience with developing partnerships and working with different key stakeholders
- Have the ability to facilitate the development or concepts and strategy of vital projects and programmes
- Have a good understanding of ecological processes and conservation in relation to riparian habitats
- Motivate individuals to act towards achieving a common goal, through direction, inspiration and effective communication
- Demonstrate good leadership to promote positive partnerships and a positive culture
- Coordinate the production of strategic plans and work collaboratively across a wide range contacts from an array of geographic locations
- Have a working knowledge surrounding practical conservation management
- Be familiar with ecological networks and measuring ecological connectivity, especially in Scotland
- Understanding of Scottish policies relating to biodiversity, land use and community empowerment

Key competencies outline	Essential
Technology and knowledge (IT)	<ul style="list-style-type: none"> • Proficient in the use of Microsoft office • Ability to manage information effectively
Organisation and planning	<ul style="list-style-type: none"> • Manage own workload and meet tight deadlines, often under pressure
Communication (writing/spoken)	<ul style="list-style-type: none"> • Ability to lead, inspire and communicate a positive vision and collaborative culture across the Project Team and the Trust. • The ability to operate effectively and sensitively in a diverse environment and with all levels of staff • Tact and diplomacy to work with confidential information and build relationships • The ability to monitor progress and provide reports to Senior Management
Problem Solving	<ul style="list-style-type: none"> • Good analytical and solutions-focused approach to problem solving
Judgement	<ul style="list-style-type: none"> • Excellent judgement • Ability to delegate work whilst effectively overseeing successful operation
Management	<ul style="list-style-type: none"> • Ability to manage and influence managers to meet best practice • Effective oversight and management of an array of stakeholders.
Teamwork	<ul style="list-style-type: none"> • Ability to work alone and be part of a team
Commitment to organisational culture, values and vision	<ul style="list-style-type: none"> • Knowledge and passion for wildlife conservation

Additional Requirements	Essential	Desirable	Not applicable
Right to work in the UK	x		
Full Driving Licence		x	
Protection of Vulnerable Groups membership			x
First Aid Certificate			x
Credit Check			x

Author	Rory Sandison/Simone Forbes	Date	August 2022
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